



ARIZONA DEPARTMENT OF ECONOMIC SECURITY
PO Box 6123 – Phoenix, Arizona 85005

Janet Napolitano
Governor

David A. Burns
Director

July 29, 2005

WIA Guidance Letter #02-05, Change 1

SUBJECT: WIA Title IB Youth Procurement Guidelines

REFERENCE: P.L. 105-220, §112(b)(18)(B), §117(d)(2)(B), §117(e), §117(h)(4)(B)(i) and (ii), §123, the Workforce Investment Act of 1998; 20 CFR Part 652 et al, §661.310, §664.405(a)(4), and §664.610 WIA Final Rules dated August 11, 2000; Training and Employment Guidance (TEGL) 9-00 dated January 23, 2001.

BACKGROUND: In December 2003, the Department of Labor – Employment and Training Administration conducted its bi-annual review of the state's WIA Title IB programmatic and fiscal activities. Under terms of the review, guidelines have been developed and are hereby issued to all local workforce investment areas (LWIAs), pertaining to the procurement of youth services through open, competitive processes as required in the Act and its regulations. It is the intent of these guidelines to clarify and promote federal compliance for the benefit of WIA eligible youth statewide.

Attached to this letter are pages 2 and 3 of the *State of Arizona Procurement Guidelines, Provision of Youth Services by Local Workforce Investment Boards under Title IB of the Workforce Investment Act (WIA)*. On page 3, Adult mentoring, Follow-up services and Comprehensive guidance and counseling have been added to Procurement of Youth Services.

ACTION REQUIRED: Please distribute this letter and its attachments to all staff associated with the procurement and delivery of youth services. Remove pages 2 and 3 of the current *State of Arizona Procurement Guidelines* and replace with the revised pages 2 and 3 attached.

If you have any questions regarding these changes, please contact your State Liaison at 602-542-3957.

Sincerely,

A handwritten signature in black ink that reads "Lela Alston". The signature is written in a cursive, flowing style.

Lela Alston
WIA Section Manager
Attachments (2)